

AMENDMENT OF SOLICITATION
(Negotiated Procurements)

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NOTICE: Offerors must acknowledge receipt of this amendment in writing, by the date and time specified for proposal submissions or the date and time specified in Block 6, whichever is later. IF YOUR ACKNOWLEDGMENT IS NOT RECEIVED AT THE DESIGNATED LOCATION BY THE SPECIFIED DATE AND TIME, YOUR OFFER MAY BE REJECTED. If, by virtue of this amendment, you wish to change your offer, such change must make reference to the solicitation and this amendment and be received prior to the date and time specified in Block 6.

I. AMENDMENT

1. SOLICITATION NUMBER	2. SOLICITATION DATE	3. AMENDMENT NUMBER	4. AMENDMENT DATE
5. ISSUED BY		6. DUE DATE	
		THIS AMENDMENT DOES NOT CHANGE THE DATE BY WHICH OFFERS ARE DUE UNLESS A DATE AND TIME IS INSERTED BELOW.	
		A. DATE	B. TIME
7. FOR INFORMATION CALL <i>(No collect calls)</i>			
A. NAME	B. TELEPHONE		C. E-MAIL ADDRESS
	AREA CODE	PHONE NUMBER	
8. DESCRIPTION OF AMENDMENT			

Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.

II. ACKNOWLEDGMENT OF AMENDMENT

In lieu of other written methods of acknowledgment, the offeror may complete Blocks 9 and 10 and return this amendment to the address in Block 5.

9. NAME AND ADDRESS OF OFFEROR	10A. OFFEROR <i>(Signature of person authorized to sign)</i>
	10B. NAME OF SIGNER
	10C. TITLE OF SIGNER
	10D. DATE

1. The qualification criterion is clarified as follows:

Reference Clause [M.2 ORO MO3 Qualification Criteria](#) (May 1997)

Substitute the following criteria (changes are underlined):

Offerors must demonstrate a minimum of \$3 million total annually for work comparable to that described in the Performance Work Statement, generated by no more than three (3) awards, performed within the last three (3) years for a period of at least one year per award.

2. Proposals shall be due December 10, 2004.

Reference Clause L.15 ORO L10 Time, Date, and Place of Proposals Are Due (May 1997). The due dates of 9/3/2004 and 12/3/2004 are deleted. Substitute December 10, 2004. The RFP number is also amended to DE-RP05-05OR23027.

3. Questions

Questions must be received by November 17, 2004. Questions shall be submitted at ITServices@oro.doe.gov and responses will be posted via our website at <http://www.oro.doe.gov/procurement/ITRFP/ITservices.pdf>.

4. Document Y80-102 Software Management Instruction has been updated.

Reference [Section J, Attachment E](#), List of Required Compliance Documents. Y80-102 Software Management Instruction 9/30/03 has been superseded by an updated version dated 8/9/04. The updated version is now linked to the RFP posted on the website.

5. Official Use Only (OUO)

Each proposal team will be required to access Official Use Only (OUO) documents that will be contractual requirements. To access these documents, each team shall send one individual to Oak Ridge to meet with a representative of BWXT Y-12. Each proposal team shall submit the individual's name, phone number, and e-mail address to ITServices@oro.doe.gov. This individual will be contacted to set up an appointment to receive the OUO documents and be briefed on how to handle them. The following information is required to access OUO documents.

OFFICIAL USE ONLY (OUO) DOCUMENT HANDLING

- A. All personnel with access to directives, procedures, and BWXT Y-12 related documents including all workers on site, shall be U.S. citizens. **Offeror shall provide proof of citizenship for all personnel requiring access to subcontract documents upon request.** Forms of proof of citizenship must be original-certified documents and must be approved by BWXT Y-12.

One of the following documents will be acceptable evidence of United States citizenship:

- Birth Certificate (certified copy with raised and/or colored official seal)
 - Certificate of Naturalization (INS Form N-550 or N-570)
 - Certificate of United States Citizenship issued by Immigration and Naturalization Service (INS Form N-560 or N-561)
 - Report of Birth Abroad of a Citizen of the United States of America (Form FS-240)
 - United States Passport (can be active or expired).
- B. For documents labeled "Official Use Only", limit access to those with a need to know and provide positive control (i.e., locked access) when not in use.
- C. Official Use Only Information may not be e-mailed unless both sender and receiver have encoding software such as "Entrust". Such software must be approved by BWXT Y-12 prior to use. Do not place OUO information regarding this RFP on the Internet.
- D. Electronic files containing "Official Use Only" information shall be stored only on password protected systems in folders with installed firewall software. Access to these systems or folders shall be limited to persons approved under "A", above.

- E. Documents shall be secured in a formidable lockable cabinet in a facility where the opportunity for surreptitious entry is unlikely. The cabinet or room shall be locked with access to only those with the proper need to know. Documents shall be under positive control of an individual with proper need to know at all times when not secured.
- F. Destruction of Official Use Only documents shall be by:
 - a. Shredding with a 1/4 inch strip shredder, preferably a crosscut shredder, tossing the shreds, and disposing as normal waste. In the event of the Offeror destroying the documents, the Offeror shall submit in writing to BWXT Y-12 a letter certifying the destruction of the documents in their possession, or
 - b. Returning to BWXT Y-12 for destruction.
- G. Transmission (mail, etc) shall be by USPS Certified or Registered mail, Commercial Carrier (FedEx, UPS, etc.) with a signature service to record positive receipt.
- H. Reproduction of material must be limited to the number of copies required. Reproduction must be performed on equipment under the control of the Offeror. Commercial reproduction of material is prohibited.

End of Amendment